

New Canaan Library

LIBRARY USE AND CODE OF CONDUCT POLICY

Purpose

In an effort to provide the best possible service environment, the New Canaan Library expects members and other users to behave while in the Library and on its grounds in a way that respects and protects the interests and safety of all users and staff.

Expected Behavior

The Library expects users of its premises to be engaged in activities associated with the functions of the Library and when so engaged, to conduct themselves in a manner that does not infringe on any other user's enjoyment of the Library nor interfere with library personnel in the performance of their duties.

Unacceptable Behavior

To ensure that the rights and privileges of all Library users are protected, Library users agree to refrain from the following acts:

- Fighting, threatening violence or other aggressive behavior.
- Any bullying or harassment of library personnel or others.
- Cell phone conversations in designated quiet areas.
- Lengthy or loud cell phone conversations anywhere.
- Use of tobacco or nicotine products including e-cigarettes.
- Unlawful possession, distribution, sale, transfer or use of alcohol or illegal drugs.
- Possession of weapons of any kind, except by law enforcement officers.
- Lack of personal hygiene that interferes with the use and enjoyment of the Library.
- Committing or attempting to commit an activity in violation of federal, state or local law (e.g., vandalism, theft or endangering the safety of others).
- Leaving children under the age of twelve unaccompanied.

- Any violation of library policies.
- Unauthorized soliciting of funds on library premises.

Enforcement

This Policy, together with other policies of the Library, is not intended to provide a complete list of violations or inappropriate behavior. The Library reserves the right in its discretion to take action in connection with any behavior which can reasonably be deemed illegal, offensive, disruptive or disturbing.

Anyone who fails to comply with this Library Use and Code of Conduct Policy may be asked to leave the Library. Repeated non-compliance or serious offenses may result in suspension or revocation of Library privileges. Such a suspension, if for more than three days, or a revocation of privileges may be appealed in writing to the Library Executive Director. In the case of illegal behavior and where otherwise deemed appropriate, the Police Department will be contacted.

Related Policies

The Library also has the following policies that relate to conduct on the Library premises, which are expected to be adhered to:

- Internet and Computer Use Policy
- Tutoring Policy
- Teen Behavior Policy

All of the Library policies affecting conduct are posted on its website and are available from the Library staff on request.

Date approved: February 1, 2017
Next review date: February 1, 2019